

# Council and Meeting Arrangements - 2019

## The purpose of this survey

At the meeting of Council on 17th October 2019, Members considered a report on Meeting Arrangements. During the debate, views were expressed that a questionnaire or survey should be sent to all Members in order to secure their feedback upon the proposals which had been considered by the meeting.

The following questions are based upon the relevant recommendations in the report, and provide an opportunity for Members to submit their views, which will be considered by the Constitution Committee on 21st November 2019.

Please provide your response to this survey by **7th November 2019**.

## Completing this survey

Please take the opportunity to let us know what you think about the Library service by completing and returning this survey by **Thursday 7<sup>th</sup> November 2019**. You can return your survey in the following ways:

- By using the freepost return envelope that comes with this questionnaire to return it in the post
- By returning it to us at Research and Consultation, Cheshire East Council, Westfields, Middlewich Road, Sandbach, CW11 1HZ

The survey should take roughly 20 minutes to complete, though you do not have to complete all questions if you do not wish to do so.

## Your confidentiality is assured

We comply with all laws concerning the protection of personal information, including the General Data Protection Regulation (GDPR). Any personal information you supply will remain strictly confidential and anonymous and will be held and used in line with the Data Protection Act 2018. The information you provide will only be used by Cheshire East Council to analyse the results of surveys and inform decision making, or to contact you about volunteering opportunities if you indicate in the survey you would like us to do so. We will not pass on your personal information to any other third parties, without your prior consent. Your response will be stored and kept in line with the council's retention schedule. To find out how we use your information see our privacy policy at [www.cheshireeast.gov.uk/privacy](http://www.cheshireeast.gov.uk/privacy).

## Contact us

For any queries about this survey please contact [Brian.reed@cheshireeast.gov.uk](mailto:Brian.reed@cheshireeast.gov.uk)

## Section 1 – Council and Meeting arrangements

**1. The Constitution Committee proposed, that as a consequence of issues associated with Thursday Market Day in Sandbach, Council meetings should take place on Wednesdays with effect from the new Municipal Year. Do you agree or disagree with the change in day of Council meetings from Thursday to Wednesday? Please tick one box only**

Agree

☐

Disagree

☐

**2. Please use the space below to indicate if you have any alternative suggestion, providing details of this suggestion and any reasons why Please write in below**

**3. The Committee also proposed that Sandbach Town Hall be used as the default venue for all Council meetings, always accepting that other venues may be needed to respond to specific issues e.g. likely high attendance of members of the public, and Mayor Making at Tatton. Sandbach Town Hall has consistently been suitable in terms of central location in the Borough, and has good acoustics. Do you agree or disagree that Sandbach Town Hall be used as the default venue for all Council meetings? Please tick one box only**

Agree

☐

Disagree

☐

**4. Please use the space below to indicate if you have any alternative suggestion, providing details of this suggestion and any reasons why Please write in below**

**5. Whilst it was recognised that there were varying views, the Committee recommended that all Council meetings should commence at 11.00am, except in exceptional circumstances. Currently, meetings commence at 11.00am or 2.00pm, depending upon the time of year. Do you agree or disagree all Council meetings should commence at 11.00am, except in exceptional circumstances?**

*Please tick one box only*

Agree

☐

Disagree

☐

**6. Please use the space below to indicate if you have any alternative suggestion, providing details of this suggestion and any reasons why** *Please write in below*

**7. The Committee also proposed that a maximum period of 2 minutes should be allowed for each Member wishing to ask a question during Members' question time at Cabinet and Council meetings, and that a maximum period of 2 minutes be allowed for each member of the public wishing to ask a question or speak during public speaking time (with the Chair's discretion to extend this period). Do you agree or disagree that a maximum period of 2 minutes should be allowed for each Member wishing to ask a question during Members' question time at Cabinet and Council meetings?** *Please tick one box only*

Agree

☐

Disagree

☐

**8. Please use the space below to indicate if you have any alternative suggestion, providing details of this suggestion and any reasons why** *Please write in below*

**9. Do you agree or disagree that a maximum period of 2 minutes should be allowed for each member of the public wishing to ask a question or speak during public speaking time (with the Chair's discretion to extend this period)? Please tick one box only**

Agree

☐

Disagree

☐

**10. Please use the space below to indicate if you have any alternative suggestion, providing details of this suggestion and any reasons why Please write in below**

**11. The Committee recommended that new arrangements should apply to the way in which Council deals with Notices of Motion. Currently, there is no provision which allows the mover and seconder to speak. The new arrangements would allow the mover and seconder, jointly, to speak for a maximum period of 2 minutes in support of their Notice of Motion. Do you agree or disagree that the mover and seconder, jointly, to speak for a maximum period of 2 minutes in support of their Notice of Motion)? Please tick one box only**

Agree

☐

Disagree

☐

**12. Please use the space below to indicate if you have any alternative suggestion, providing details of this suggestion and any reasons why Please write in below**

Thank you for completing this survey. Please return it in the freepost envelope provided, or to your local library, by **Thursday 7<sup>th</sup> November 2019**. This survey is printed mainly in Calibri font size 12. If you require a copy in larger print please contact [Brianreed@cheshireeast.gov.uk](mailto:Brianreed@cheshireeast.gov.uk)